

REGISTERED WITH ACKNOWLEDGEMENT DUE

Quotation No.4-VII/32/2017-18/E-II

Dated : 29.01.2018

Receipt No. _____

Date _____

NON TRANSFERABLE

**Central Research Institute for Dryland Agriculture
Santoshnagar, Hyderabad-500 059.**

**INVITATION OF QUOTATION AND INSTRUCTIONS CONTAINING
TERMS AND CONDITIONS GOVERNING CONTRACT FOR INSTALLATION OF 14
NOS. TIPPING BUCKETS AT GRF, RANGAREDDY DIST., CRIDA. INSTALLATION
OF 19 NOS. TIPPING BUCKETS AT HRF & SHIFTING OF 2 NOS. TIPPING BUCKETS
AT HRF, CRIDA, HYDERABAD.**

- A Last date of receipt of quotation in Office is 17th Feb 2018 up to 3.00 PM
- B Quotations to be opened at E-II Section on 3.30 PM on 17th Feb 2018.
- C Quotations to remain open for acceptance up to 90 days from the date of opening.
- D The details of quotation can be seen from our website www.crida.in

NOTE :

1. The Director, CRIDA, Hyderabad may at his/her discretion, extend this date by a fortnight and such extension shall be binding on quotationers.
2. If the date fixed for opening of quotation is subsequently declared a holiday the Quotations will be opened on the next working day following the holiday but there will be no change in the time for opening indicated above.

**Central Research Institute for Dryland Agriculture
Santoshnagar, Hyderabad-500 059.**

F.No. 4-VII/32/2017-18/E-II

Dated : 25.01.2018

To

Sub: Invitation of Quotation for Installation of 14 nos. Tipping buckets at GRF, Rangareddy Dist., CRIDA. Installation of 19 nos. Tipping buckets at HRF & shifting of 2 nos. Tipping buckets at HRF, CRIDA, Hyderabad.

Dear Sir(s),

Sealed Quotations are hereby invited on behalf of the Director, CRIDA, Hyderabad for job/item work contract for **Installation of 14 nos. Tipping buckets at GRF, Rangareddy Dist., CRIDA. Installation of 19 nos. Tipping buckets at HRF & shifting of 2 nos. Tipping buckets at HRF, CRIDA, Hyderabad.** The terms and conditions of the contract which will govern any contract made are those contained in the General conditions of contract applicable to the contracts placed by the Institute and by the Research Institutes of the Council and the special terms and conditions detailed in the Quotation forms and its schedules. Please submit your rates in the Quotation form if you are in a position to furnish the requisite services in accordance with the requirements stated in the attached schedules.

2. An earnest money of **Rs.9,000/- (Rupees Nine Thousand only)** must be deposited in the form of demand draft/pay order payable to Director, CRIDA at Hyderabad. The particulars of the earnest money deposited must also be superscribed on the top of the envelope by indicating the draft/pay order number and date, failing which the Quotation will not be opened. The Quotation will not be considered if earnest money is not deposited with the Quotation.

3. The quotationers is being permitted to give Quotation in consideration of the stipulations on his part that after submitting his Quotation, he will not resale from his offer or modify the terms and conditions thereof. If the quotationer fail to observe and comply with the foregoing stipulation the aforesaid amount of EMD will be forfeited by the Institute. In the event of the offer made by the quotationer not being accepted, the amount of earnest money deposited by the Quotation will be refunded to him after he has applied for the same, in the manner prescribed by the Institute.

4. The Schedules of the Quotation form should be returned intact and pages should not be detached. In the event of the space provided on the schedule form being insufficient for the required purpose, additional pages may be added. Each additional page must be numbered consecutively and be signed in full by the quotationer. In such cases reference to the additional pages must be made in the Quotation form. If any modification of the schedule is considered necessary it should be communicated by means of a separate letter along with the Quotation. Overwriting/erasing in rates to be quoted by the quotationer will not be allowed otherwise the Quotation may be rejected.

5. The Quotation is liable to be ignored if complete information as required is not given therein or if the particular asked for in the schedules to the Quotation is not fully filled in. Individual signing the Quotation or other documents connected with the contract may specify whether he signs it in the capacity of (i) a sole proprietor of the firm or constituted attorney of such sole proprietor, or (ii) a partner of the firm if it be partnership in which case he must have authority to refer to arbitration dispute concerning the business of the partnership whether by virtue of the partnership agreement or power of attorney or (iii) constituted attorney of the firm if it is a company.

6. If quotationer does not accept the offer, after issue of letter of award by Institute within 15 days, the offer made shall be withdrawn & Earnest money forfeited.

7. In case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the Quotation and all other related documents must be signed by every partner of the firm. A person signing the Quotation form or any other documents forming part of the contract on behalf of another shall be deemed to warranty that he has authority to bind such other and if, on enquiry it appears that the persons so signing had no authority to do so, the Institute shall without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages. Each page of the Quotation and the schedules to the Quotation and annexure, if any, should be signed by the quotationer.

8. The original copy of the Quotation is to be enclosed in double cover. The Inner cover should be sealed. The outer cover should be super scribed "**Quotation for Installation of 14 nos. Tipping buckets at GRF, Rangareddy Dist., CRIDA. Installation of 19 nos. Tipping buckets at HRF & shifting of 2 nos. Tipping buckets at HRF, CRIDA, Hyderabad**" with address of this office and of the quotationer. Right is reserved to reject outstation Quotations. All Quotations should be sent by Registered Post. Quotation to be hand delivered should be put in the Quotation box which will be kept in the E-II of the CRIDA, Hyderabad not later than 3.00 PM on 17th Feb 2018.

9. The rates quoted by each firm for **Quotation for Installation of 14 nos. Tipping buckets at GRF, Rangareddy Dist., CRIDA. Installation of 19 nos. Tipping buckets at HRF & shifting of 2 nos. Tipping buckets at HRF, CRIDA, Hyderabad** in Quotation be given both in words and figures failing which the same is liable to be rejected. You are at liberty to be present or to authorize a representative to be present at the time of opening of the Quotation. The name and address of the representative who would be attending the opening of the Quotation on your behalf should be indicated in your Quotation. Please also state the name and address of your permanent representative, if any.

10. The Institute does not pledge itself to accept the lowest or any other Quotation and also reserve to itself the right of accepting the Quotation in whole or in part of the Quotation. You are however at liberty to Quotation for the whole or any portion or to state in the Quotation that the rates quoted shall apply only if the Quotation is considered fully. Other conditional Quotations will not be accepted.

11. An amount of the 5% of the total Quotation amount as a performance guarantee deposit in the form of Demand Draft/ FDR/BG in the name of Director, CRIDA by the selected/successful quotationer and same will be released after six months from the date of the completion of the work.

12. No interest on earnest money deposit and performance guarantee deposit shall be paid by the Institute to the quotationer.

13. The Sale tax any other tax which is as per the rule of the T. Govt. of Hyderabad, shall be the liability of the agency to deposit the concern department and TDS shall be deducted at source from bill of the successful quotationer as per the rule.

14. Director, CRIDA reserves the right to reduce or terminate the period of contract or to extend its duration in the interest of the Institute, for any justifiable reasons, not mandatory to be communicated to the quotationer.

15. Decision of Director, CRIDA will be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level and will not be referred to arbitration.

16. Acceptance by the Institute will be communicated by FAX/Telegram, Express letter or any other form of communication. Formal letter of acceptance and work order of the Quotation will be forwarded as soon as possible, but the earlier instructions in the FAX/Telegram/Express letter etc. should be acted upon immediately.

17. The following documents must be enclosed along with the duly filled in Quotation form so as to consider it eligible for the contract: -

- a) Proof of the registration with CPWD/PWD/MES/ govt.
- b) Copy of the latest Income tax return.
- c) Successful quotationer will have to enter into a detailed contract agreement with CRIDA on non-judicial stamp paper of Rs.50/-.
- d) The Quotation may be address to the A.A.O., CRIDA, E-II Section, Main Office Building, Hyderabad.

Yours faithfully,


29/01/2018
Assistant Administrative Officer

Full Name & Address of quotationer in addition to Post Box No., if any, should be quoted in all communications to this office :

Telephone No. :

Telegraphic Address/FAX/Cellular No.:

E-Mail address :

From

To

The Director
CRIDA,
Santoshnagar,
Hyderabad.

1. We have read all the particulars regarding the General information and other terms and conditions of the contract for **Quotation for Installation of 14 nos. Tipping buckets at GRF, Rangareddy Dist., CRIDA. Installation of 19 nos. Tipping buckets at HRF & shifting of 2 nos. Tipping buckets at HRF, CRIDA, Hyderabad** and agree to provide the services as detailed in the schedule herein or to such portion thereof as you may specify in the acceptance of the Quotation at the rates given in Schedule-I to this Quotation and I/we agree to hold this offer open till 90 days. The rates quoted will be valid for a period of six months in the event of award of the Contract. I/We shall be bound by a communication acceptance dispatched within the prescribed time.
2. I/We have understood these terms and conditions for the contract and shall provide the best services strictly in accordance with these requirements.
3. The following pages have been added to and form a part of this Quotation _____. The Schedules-I & II to accompany this Quotation are at pages _____.
4. Every page so attached with this Quotation bears my signature and the office seal.
5. Pay order / DD No. _____ of Rs. _____ drawn in favour of Director, CRIDA and payable at Hyderabad is enclosed as earnest money required.

Yours faithfully,

Signature & Seal of the quotationer

Dated :

Telephone No. Office

Resi.

Mobile

SCHEDULE

PART – I

1. Details of the Earnest Money Deposited: Yes/No

PART – II

2. Name and Address of the firm's representative and whether the firm would be representing at the opening of the quotation

3. Name of the Permanent Representative to be visiting CRIDA, Hyderabad regarding the contract

Date : _____

Place: _____

AUTHORISED SIGNATORY

Please add supplementary pages to be numbered wherever needed by the quotationer.

Additional terms & Conditions:- (1) Various items as stipulated are necessarily to be executed and have been incorporated in the estimate for rate purpose only, and quantities to be executed will be as per requirement of site conditions.

(2) After executing the work at site, all areas has been executed shall have to be cleaned by contractor and nothing extra on this account shall be payable to working agency.

(3) Contractor shall submit the bill for every works executed at site and shall be verified by the authorized representative of CRIDA.

(4) All extra items to be executed, which are not covered in the estimate shall be executed by the working agency on recommendation of the representative and rates for the same shall be derived as per DSR enhanced/reduced by the respective percentage as derived out in the quoted rate of the working agency for which separate office order may be given.

(5) This is item rate contract the rates are valid for six months from date of award of work.

(6) The work will be carried out as per direction of Engineer-in-charge.

(7) No T & P will be issued to the contractor.

(8) The contractor will make all safety arrangements before execution of the work.

(9) The water/electricity provided by the client and will be deducted as per CPWD manual.

(10) Generated malba/silt will be disposed off by the contractor to the nearest MCD dumping ground for which nothing extra will be paid.

(11) Rates should be inclusive of all taxes, nothing extra will be paid to the contractor.

(12) Quantities actually executed at site shall be measured and paid.

(13) This Institute is not in a position to supply any C or D forms.

(14) The job should be completed within 30days from the date of handing over site. In exceptional at deserving cases extension of time shall be granted to contract beyond the above time of completion taking into account the delay due to unavoidable circumstances. Proposal for extension should be received much in advance before the expiry of scheduled time. Penalty shall be imposed @ 0.25% per month subject to a maximum of 2.5% of the total cost of the job if job is not completed within scheduled time.

(15) Any job which is not included in this order may not be undertaken without specific written orders of competent authority.

(16) The contractor who has been awarded the job will be principal employer for the labour force. The Institute will have no liability in this regard.

(17) The bill in triplicate to be preferred in the name of Director, CRIDA and submitted along with advance stamped receipt for arranging payment and also kindly indicate following details on bill, note that no payment is possible without these details.

Details required for RTGS transaction

Account Name:

Bank Account No:

Name of the Bank & Branch:

IFSC Code:

PAN No:

FINANCIAL BID

Sub: Invitation of Quotation for Installation of 14 nos. Tipping buckets at GRF, Rangareddy Dist., CRIDA. Installation of 19 nos. Tipping buckets at HRF & shifting of 2 nos. Tipping buckets at HRF, CRIDA, Hyderabad.

S.no.	Description of Item	Unit	Qty.	Rate i/c all taxes etc	Amount
1	2	3	4	5	6
	I. Installation of 14 nos. Tipping Buckets at GRF				
1	Earth work in excavation by mechanical means (Hydraulic excavator) / manual means in foundation trenches or drains (not exceeding 1.5 m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift up to 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50 m.	cum	130.00		
2	Fixing of Existing tipping Buckets as per the directions of Engineer in Charge etc complete.	Nos.	14		
3	Providing & Laying in position , cement concrete of specified grade (1:2:4, 1 cement:3 sand : 4 graded stone 20 mm	cum	7.00		
4	Half brick work with first quality bricks in foundation and plinth with cement mortar (1:3; 1 cement : 3 sand)	sqm	53.00		
5	12 mm thick cement plaster finished with a floating coat of neat cement of mix 1:3 (1 cement : 3 Fine sand)	sqm	70.00		
	II. Installation of 5 nos. Tipping Buckets at HRF				
6	Earth work in excavation by mechanical means (Hydraulic excavator) / manual means in foundation trenches or drains (not exceeding 1.5 m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift up to 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50 m.	cum	19.00		
7	Fixing of Existing tipping Buckets as per the directions of Engineer in Charge etc complete.	Nos.	5		
8	Providing & Laying in position, cement concrete of specified grade (1:2:4, 1 cement:3 sand : 4 graded stone 20 mm	cum	2.50		
9	Half brick work with first quality bricks in foundation and plinth with cement mortar (1:3; 1 cement : 3 sand)	sqm	20.00		

1	2	3	4	5	6
10	12 mm thick cement plaster finished with a floating coat of neat cement of mix 1:3 (1 cement : 3 Fine sand)	sqm	20.00		
	III. Installation of 14 nos. Tipping Buckets at HRF and shifting of 2 nos. Tipping Buckets at HRF(in other plot)				
11	Earth work in excavation by mechanical means (Hydraulic excavator) / manual means in foundation trenches or drains (not exceeding 1.5 m in width or 10 sqm on plan), including dressing of sides and ramming of bottoms, lift up to 1.5 m, including getting out the excavated soil and disposal of surplus excavated soil as directed, within a lead of 50 m.	cum	40.00		
12	Fixing of Existing tipping Buckets as per the directions of Engineer in Charge etc complete.	Nos.	14		
13	Providing & Laying in position , cement concrete of specified grade (1:2:4, 1 cement:3 sand : 4 graded stone 20 mm	cum	7.00		
14	Half brick work with first quality bricks in foundation and plinth with cement mortar (1:3; 1 cement : 3 sand)	sqm	53.00		
15	12 mm thick cement plaster finished with a floating coat of neat cement of mix 1:3 (1 cement : 3 Fine sand)	sqm	70.00		
16	Removing of tipping bucket components from the existing site, including transportation etc complete	Nos.	2.00		

Grand Total Rs.