



भाकृअनुप - केन्द्रीय बारानी कृषि अनुसन्धान संस्थान

ICAR - Central Research Institute for Dryland Agriculture

संतोषनगर, सैदाबाद-पोस्ट हैदराबाद ५०००५९ Santoshnagar, Saidabad P.O. Hyderabad 500 059

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F.No.2-1/(125)/2018 S&P

Date:02.02.2018

Sub: Quotation is invited for supply of Stationary items.

Dear Sir (s),

Quotations are invited for Stationary items as below:

Sl No	Description of Items required	Qty	Make & Model Offered	Rate INR each	GS T%	Amount INR
	ANNEXURE -I copy enclosed					As per list enclosed

TERMS & CONDITIONS

- 1) The last date for submission of quotation is on or before 21-02-2018. Rates offered shall be F.O.R. CRIDA, Hyderabad
 - 2) Quotations should be sent by post only in a sealed cover addressed to the Director, Central Research Institute for Dry land Agriculture, Santoshnagar, Saidabad Post, Hyderabad – 500 059. The cover containing quotation should invariably be super scribed. The quotations in person by hand will not be accepted.
 - a) Enquiry F.No. 2-1/(125)/2018S&P
 - b) Due on 21-02-2018
 - 3) For supply of Stationary items
 - 4) The quotation should remain open for acceptance for a period of 90 days from the date (due date)
 - 5) Bid security (EMD). The quotation should accompany with a bid security of Rs.5000/- (Rupees Five thousand only) in favour of "ICAR unit A/c, CRIDA, Hyderabad" in the form of Demand draft. The prescribed bid security will be returned to the unsuccessful bidders. The bid security in the case of successful bidder will be returned only after the completion of warranty /Guarantee period.
 - 6) No advance payment/delivery against payment is permissible. However, the payment shall be arranged in 10 days from the date of submission of pre-receipted bill in triplicate along with stores.
 - 7) The rates quoted should be net payable for each item for delivery at the Institute at the address given above (inclusive of all taxes, packing, forwarding, transport, insurance and excluding rebate/discount etc.)
 - 8) This Institute is not in a position to supply any ' D ' or ' C ' forms.
 - 9) While quoting the rates please mention the following:
 - Approximate time for supply of stores from the date of placing order.
 - Guarantee/Warranty/Expiry period
 - In case you have got any rate contract with the DGS&D, the same may be indicated
 - Any other condition
- Quotation which do not conform to the above terms and conditions will not be considered. The Director, Central Research Institute for Dryland Agriculture, reserves the right to accept or reject any or all quotations without assigning any reasons thereof.

Yours Sincerely

(Er C V K N Rao)
Stores and Purchase Officer

Web Site: www.crida.in Email:spo.crida@icar.gov.in Phone:(040) 24530161,(Ext 243)24530163 Fax No. 91-040- 24531802

02/02

ANNEXURE-I

S. No	Particulars (Stationary)	Quantity	Specifications Make/brand	Unit Price	Total Price	Sales Tax/Vat	Total Amount
1	Binding clips Big 50 mm	100	Nos	Music-C			
2	Binding clips 25 mm	100	Nos	Music-C			
	32 mm	100	Nos				
3	File Covers (CRIDA name with printing of and logo) as per sample	1000	Nos	31 kg board			
4	File Boards with file flap and binders	500	Nos	Sona Regular/ equivalent			
5	a) Transparent Plastic Folders (with printing of CRIDA): A4 thick /wt	2000	Nos	350 microns			
	b) Moraco thick Plastic Folders (with printing of CRIDA): A4 thick /wt	1000	Nos	--			
6	Erasers (20 x1 box)	50	Boxes	Apsara / Natraj			
7	White Boards Size: 60 x 60	10	Nos	Light weighted, The written material is presentable			
	Size:90 x 90	10	Nos				
8	White Board Duster	25	Nos	Camel / Luxor			
9	Scribbling pad 1/4 size with CRIDA name & Logo 50 pages	1000	Nos				
10	Scribbling pad big size with CRIDA name & Logo 50 pages	300	Nos				
11	Pen Drives with cap 8 GB	100	Nos	Hp/ Sony			
12	Transparency sheets white	10	Pkts	Desmat - Garware			
13	A-4 size Green cloth covers with CRIDA name & logo	2000	Nos	A4 Sona regular/ /Equivalent			
14	Mosquito Hit 200ML	300	Nos	Mortein/hit			
15	Cockroach spray 200 ML	100	Nos	Mortein/hit			
16	White Envelops"23 x10" with CRIDA Address and Logo as per sample	5000	Nos				
17	White Envelops 25x11 cms with CRIDA Address and Logo as per sample	5000	Nos				
18	Single hole punch	100	Nos	Kangroo/ equivalent			
19	Data Records Book with CRIDA Address and Logo 200pages	1000	Nos				
20	Register 1 quire	200	Nos	Rising sun / capital			
	2 quire	100	Nos				
21	Notice Board Pins	25	packets	Mapping pin			
22	Pens Permanent marker Red	20	Nos	Camelin/Luxor, Reynolds			
	Blue	20					
	Green	20					
	Black	20					
23	Stamp Pad Big Size	30	Nos	Ashoka, camel			
24	Stamp pad ink bottle	200	Nos				
25	Ink jet Photo Paper High resolution A-4 - 50 sheets 150 GSM	20	reams	Kodak, Desmat, HP, oddy			
26	Letter head with CRIDA address logo	100	pads	REB- 85 GSM A4			
27	Cello tape Size: 1 inch	200	Nos	Packing Cello Tape, Strong			

				Adhesive, Self Adhesive Tape, Bopp Tape			
28	Double Sided Adhesive Tape Size:0.32 inch x 165 Ft Size:1.10 inch x 165Ft	100 100	Nos Nos	Permanent adhesion, Good water-resistant, finish Heat-resistant			
29	All-out machine All-out Refiller	100 500	Nos Nos	All-out			
30	Scribbling pads 3\4 th size	1000	Nos				
31	i) A4 size Plastic Folders color ii) File A4 size bag snap button v) Document envelope zip	200 200 200	Nos Nos Nos	<ul style="list-style-type: none"> • PP material is more resistant to be scratched • Water-proof, anti-corrosion, acid-proof and nontoxic • Suitable to avoid misplacing and losing documents • bag with snap button can protect the files from missing • Light weight, save material, can be recycled use, good material to replace paper bags 			
32	PVC color tapes			Flexible backing with rubber-based adhesive bonds, conforms, and seals even irregular surfaces. Each roll is individually shrink-wrapped to protect that roll until ready for use			
	Red Size:1 inch	50	Nos				
	Blue Size:1 inch	50	Nos				
	Brown Size:1 inch	50	Nos				
	Green Size:1 inch	50	Nos				
	Black Size:1 inch	50	Nos				

Yours Faithfully



(Er C V K N Rao)
Stores & Purchase Officer