



# भाकृअनुप - केन्द्रीय बारानी कृषि अनुसन्धान संस्थान

ICAR - Central Research Institute for Dryland Agriculture

संतोषनगर, सादाबाद-पोस्ट हैदराबाद ५०००५९ Santoshnagar, Saidabad P.O. Hyderabad 500 059

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F. No: 2-1/(68)/2017/ST

Date: 06-02-2018

Sub: Quotation is invited for Printing of Forms, Cash Bill Books, T.A. Forms, Store Indents Books etc- Reg.

Dear Sir (s),

Quotations are invited for following items cited below:

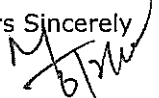
S.No	Particulars/ Forms/ CanBaks/ Bill Book etc	Quantity (Required)
1	T.A. forms as for central Govt. for crida T.R. 25-A, G.A.R 14 A (size A4, Containing 4 pages and large, revised ) for CRIDA office	2000 pads
2	Fully Vouched contingent bill, G.F.R-29/T.R -30 (Large. Revised) for CRIDA office	50 pads
3	O.P.D requisition ( Yellow forms) for CRIDA office	50 pads
4	I.P requisition ( Pink forms) for CRIDA office	20 pads
5	O.P.D forms (Referral), A4 size(Triplicate, Three colors) for the CRIDA Office	75 pads
6	I.P. forms (Referral) Avialment of Medical facility on Credit basis for Rs.__reg. On CRIDA letter head, A4 size , F.NO. 3-8-(2) 20____/C&B, Date: _____ for the CRIDA Office	20 pads
7	Medical Sanction order Original and Duplicate for CRIDA Office (A4 Size) for the CRIDA Office	20 pads
8	I.P. (In Patient) Bill forms for CRIDA Office	20 pads
9	O.P.D Bill forms (A4 size) for CRIDA Office	50 pads
10	97 B Medical forms, Med.97-B for CRIDA Office, Full size	100 pads
11	Certificate A forms, Med.103-A, for CRIDA Office, A4 size	50 pads
12	Certificate B forms, Med.104, for CRIDA office, A4 size	10 pads
13	97 A forms, Med.97-A Full size for CRIDA office	10 pads
14	Despatch Register for Postal Dak (s-32), for CRIDA office	10 nos
15	Cash Memo Bill Book for CRIDA office	50 nos
16	Imprest form, C.P.W.A-2(ii) Accounts, Central P.W.A. (Code paragraph 6.6.8. to 6.6.12) for CRIDA office	50 pads
17	Contingent advance adjustment forms for CRIDA office	50 pads
18	Vehicle Indent Book for CRIDA office	100 pads
19	Stores Issue Indent Book-Consumable - A4 size with lines for CRIDA office, Original and Duplicate	100 pads
20	Store issue indent book for Non-Consumable Books for CRIDA office 1 off 2 pages	50 nos
21	Doctor letter heads-Pads for CRIDA office	50 nos
22	CRIDA Letter heads for CRIDA office	100 nos
23	CRIDA proposal for Expenditure sanction(Not Exceeding 1000/-) for CRIDA office	50 pads
24	Cash memo /Bill for IGH for CRIDA office	50 Books
25	Receipt Register for E-II (s-31) for CRIDA office	50 nos
26	Section Diary for Director cell (M-3,S-3) for CRIDA office	50 nos
27	Medical Charges Reimbursement bill , 6*11 table Full size Original and Duplicate for CRIDA office	50 pads

28	Store Stock register index for consumable for CRIDA office	100 nos
29	Store Stock register index for Non-consumable for CRIDA office	100 nos
30	Store Despatch register for CRIDA office	50 nos
31	Dak Inward Diary for CRIDA office	50 nos
32	Dak outward Diary for CRIDA office	50 nos

**TERMS & CONDITIONS**

1. The last date for submission of quotation is on or before **26-02-2018**. Rates offered shall be F.O.R. CRIDA, Hyderabad
2. Quotations should be sent by post only in a sealed cover addressed to the Director, Central Research Institute for Dry land Agriculture, Santoshnagar, Saidabad Post, Hyderabad - 500 059. The cover containing quotation should invariably be super scribed. The quotations in person by hand will not be accepted.
  - a. **Enquiry F. No: 2-1/(68)/2017/ST**
  - b. **Due on 26-2-2018**
  - c. **For Printing of Forms, Cash Bill Books, T.A. Forms, Store Indents Books etc**
3. The quotation should remain open for acceptance for a period of 90 days from the date (due date)
4. No advance payment/delivery against payment is permissible. However, the payment shall be arranged in 10 days from the date of submission of pre-receipted bill in triplicate along with stores.
5. The rates quoted should be net payable for each item for delivery at the Institute at the address given above (inclusive of all taxes, packing, forwarding, transport, insurance and excluding rebate/discount etc.)
6. This Institute is not in a position to supply any 'D' or 'C' forms.
7. While quoting the rates please mention the following:
  - Approximate time for supply of stores from the date of placing order.
  - Guarantee/Warranty/Expiry period
  - In case you have got any rate contract with the DGS&D, the same may be indicated
  - Any other condition

Quotation which do not conform to the above terms and conditions will not be considered. The Director, Central Research Institute for Dryland Agriculture, reserves the right to accept or reject any or all quotations without assigning any reasons thereof.

Yours Sincerely  
  
 (Er C V K N Rao)  
 Stores and Purchase Officer

o/c  
  
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