



ICAR-CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
(Indian Council of Agricultural Research)
Santoshnagar :: Saidabad Post :: Hyderabad - 500 059



F.No. 1-29[4]/2016-2017/Estt-I
Dated : 01.10.2016

OFFICE ORDER

As per ICAR Circular F.No.27(6)/2016-Cdn.(Tech), dated 29th September, 2016 it has been decided by the Competant Authority that 02nd October, 2016 will be a working day and all the officials have to report at 09.30 A.M. The schedule of events are as under :

Swatch Bharat Programme on 02nd October, 2016

Cleaning of CRIDA Main Office premises	10.00 A.M. to 11.15 A.M.
Tea	11.15 A.M. to 11.30 A.M.
Cleaning of CRIDA residential premises	11.30 A.M. to 01.00 P.M.
Weeding Out of old files, cleaning of respective rooms, laboratories etc.	01.30 P.M. to 4.30 P.M.

All the staff members including TSL, RAs, SRFs and Contractual workers are requested to attend the office on 02nd October, 2016.

[B.D. Phansal]

Chief Administrative Officer

01/10/16

Encl : As above

Distribution:

1. Project Coordinator (DLA)/(Agro.Met.)
2. All Heads of Divisions/ Sections (DCS/DRM/TOT/D&A)
3. Chairman (FMC)
4. Farm Superintendent (HRF/GRF)
5. Programme Coordinator (KVK)
6. Officers-In-Charge (PME/Works/IGH/Library/Vehicles/ AKMU/TOT & Official Language/Agroforestry]
7. Assistant Finance & Accounts Officer
8. SPO/DDO
9. All Assistant Administrative Officer
10. PA to Director - for kind information of the Director
11. P.S. to C.A.O

With a request that the contents of this Office Order may kindly be brought to the notice of all the staff members working with them.