



[Indian Council of Agricultural Research]
CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
Santoshnagar :: Saidabad Post :: Hyderabad – 500 059



F. No. 3-2(9)/C&B/2019-20/T.A.
03.07.2019

ENDORSEMENT

The Department of Expenditure, Ministry of Finance vide its O.M. No. 19030/1/2017-E.IV dated 13th March, 2018, has specified that the time-limit for submission of claim for Travelling Allowance (TA) has been changed from one year to sixty days succeeding the date of completion of the journey. The ICAR vide its endorsements F. No. FIN/22/01/2016-CDN(A&A) dated 03rd May, 2018 and 19th June, 2018 has endorsed the implementation of the Orders in ICAR Headquarters and Research Institutes, and has clarified that the same rules are applicable to the Scientists of the Council as well as other employees. A copy of the above O.M. and ICAR endorsements are enclosed herewith for information of all ICAR-CRIDA employees.

Katpand
31/7/19
Drawing & Disbursing Officer

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No. 19030/1/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, the 13th March, 2018

OFFICE MEMORANDUM

Sub: Time-limit for submission of claims for Travelling Allowances – regarding.

Consequent upon the issuance of General Financial Rule (GFR)-2017, vide Rule 290 of GFR-2017, time-limit for submission of claim for Travelling Allowance (TA) has been changed from one year to sixty days succeeding the date of completion of the journey. Accordingly, in supersession of this Department's OM NO. F.5(16)-E.IV(B)/67 dated 13.06.1967 & OM No. 19038/1/75-E.IV (B) dated 18.02.1976, it has been decided with the approval of Competent Authority that the claim of a Govt. servant to Travelling Allowance/Daily Allowance on Tour/Transfer/Training/Journey on Retirement, is forfeited or deemed to have been relinquished if the claim for it is not preferred within sixty days succeeding the date of completion of the journey.

2. In respect of claim for Travelling Allowance for journey performed separately by the officer and members of his family, the dates should be reckoned separately for each journey and the claim shall be submitted within sixty days succeeding the date of completion of each individual journey. Similarly, TA claims in r/o transportation of personal effects and conveyance shall be submitted within sixty days succeeding the date on which these are actually delivered to the Govt. servant at the new station.

3. The date of submission of the claims shall be determined as indicated below :-

(i)	In the case of Officers who are their own Controlling Officer.	The date of presentation of the claim at the Treasury/Cash Section.
(ii)	In the case of Officers who are not their own Controlling Officer.	The date of submission of the claim to the Head of Office/Controlling Officer.

4. In the case of claims falling under category 3(ii), which are presented to the Treasury after a period of sixty days succeeding the date of completion of journey, the date of submission of the claim will be counted from the date when it was submitted by the Govt. servant to the Head of Office/Controlling Officer within prescribed time-limit of sixty days.

5. A claim for Travelling Allowance of a Govt. servant which has been allowed to remain in abeyance for a period exceeding one year should be investigated by the Head of the Department concerned. If the Head of Department is satisfied about the genuineness of the claim on the basis of the supportive documents and there are valid reasons for the delay in preferring the claims, the claims should be paid by the Drawing and Disbursing Officer or Accounts Officer, as the case may be, after usual checks.

6. These orders are not applicable in r/o Leave Travel Concession (LTC) claims which are governed by separate set of rules of DoPT.
7. These orders shall be effective from the date of issue of this O.M.
8. In so far as the persons serving in the Indian Audit & Accounts Department are concerned, this order issues in consultation with the Comptroller & Auditor General of India.



(Nirjala Dev)

Deputy Secretary to the Government of India

To,

All Ministries/Departments of the Govt. of India etc. as per standard distribution list.

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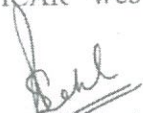
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN: NEW DELHI

F. No. FIN/ 22/01/2016-CDN (A&A)

Dated the 3rd May
April, 2018

ENDORSEMENT

A copy of Ministry of Finance, Department of Expenditure OM No. 19030/1/2017-E.IV dated 13th March, 2018 regarding time limit for submission of claims for Travelling Allowance has been uploaded on ICAR Web-Site www.icar.org.in for information, guidance and compliance.


(Sanjeevan Prakash)
Deputy Director (F)

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10. Secretary (Staff Side), CJSC, NRC on Meat, Hyderabad.

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN: NEW DELHI**


F. No. FIN/ 22/01/2016-CDN (A&A)

Dated the 19th June 2018

ENDORSEMENT

In continuation of the Council's endorsement of even number dated 3rd May, 2018 regarding Travelling Allowance Rules- Implementation of the recommendations of the Seventh Pay Commission, it is clarified that the same rules are applicable to the Scientists of the Council as well.

2. The order of enhanced TA/DA will be effective from 03.05.2018.


(Sanjeevan Prakash)
Deputy Director (Finance)
19/6/18

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