



[Indian Council of Agricultural Research]
CENTRAL RESEARCH INSTITUTE FOR DRYLAND AGRICULTURE
Santoshnagar :: Saidabad Post :: Hyderabad – 500 059



F. No. 1-6(122)/2019-20/Estt.I

Dated 12.06.2019

CIRCULAR

Sub: Filling up ONE Un-reserved post of Junior Accounts Officer in Pay Level 6 of 7th CPC (GP of Rs. 4200/- in PB-2 Pre-revised) at ICAR-CRIDA – reg.

It is proposed to fill up one vacant Un-reserved post of Junior Accounts Officer in Pay Level 6 of 7th CPC (PB-2 Rs. 9300-34800 + GP of Rs. 4200/- Pre-revised) at ICAR-CRIDA by promotion of ICAR Audit & Accounts Examination qualified Officials from within this Institute. The particulars of the post and eligibility conditions are detailed below:

S. No.	Name of the post	No. of posts	Pay Scale	Eligibility Criteria
1.	Junior Accounts Officer (Administrative Group 'B')	1 (UR)	Pay Level 6 of 7 th CPC (PB-2 Rs. 9300-34800 + GP of Rs. 4200/- Pre- revised)	By Promotion of ICAR Audit & Accounts Examination qualified Officials from within this Institute.

Applications are invited from eligible regular employees in the prescribed proforma (copy enclosed) through proper channel for the above mentioned post. The applications for the post must reach the undersigned within 30 days from the date of this circular, along with a copy of the result of ICAR Audit & Accounts Examination.

Incomplete applications and those received after the prescribed date or applications not received through proper channel will summarily be rejected.

All Heads/In-charges may bring the contents of this Circular to the notice of all employees working under their control.


(B. D. Phansal)
12/06/19
Chief Administrative Officer

Encl: Proforma of Application

Distribution:

1. Project Coordinators (AICRPDA/AICRPAM)
2. Heads –DCS/ DRM/ KVK
3. Officers in Charge – TOT/ D&A/ PME/ HRF/ GRF/ IGH/ Library/ Vehicles/ AKMU/ Landscaping/ Works
4. Senior Finance & Accounts Officer
5. Administrative Officer/Stores & Purchasing Officer
6. Drawing & Disbursing Officer/ AAO-(P)
7. AAO – EI/ EII/ AF& AO
8. PA to Director
9. Notice Boards
10. CRIDA Website

**APPLICATION FOR THE POST OF JUNIOR ACCOUNTS OFFICER IN PAY LEVEL 6 OF
7th CPC (G. P. of Rs. 4200/- in PB-2 Pre-revised) AT ICAR-CRIDA**

1. Name of the Candidate (in block letters):
2. Date of Birth:
3. Designation and scale of the post presently held by the applicant:
4. Whether Permanent/Temporary:
5. Whether belongs to SC/ST:
6. Educational & other qualifications:
7. Brief particulars of the service:

Name of the Institute	Post held	Scale of Pay	Period	Nature of duties
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8. Year in which ICAR Audit & Accounts Examination Qualified (attach copy of result) :
9. Experience in Audit & Accounts, if any:
10. Any other information/particulars relevant to the service of the employee:

Signature of the candidate

(To be filled up by the Head of Office)

1. The above particulars furnished by the candidate has been verified from the office/service records and found correct.
2. It is certified that no vigilance/disciplinary case is pending or being contemplated against the above candidate.

Signature with seal